

JEPPESEN TRAINING SERVICES DISPATCH & PILOT TRAINING



JEPPESEN TRAINING SERVICES

Please contact us today with any questions you may have regarding the registration, invoicing, and payment for Jeppesen Training Services courses.



CONTACT US

PHONE

Americas: 303-328-4423
Europe: +49 (0) 6102 5070

EMAIL

Global: jeppesenacademy@jeppesen.com

WEBSITE INFORMATION

www.jeppesen.com/crewtraining
www.jeppesen.com/dispatchtraining

REGISTRATION INFORMATION

Please complete the online registration form at www.jeppesen.com/trainingregistration. Jeppesen will then contact you within two business days to finalize your registration and to obtain payment information.

INVOICING INFORMATION

Jeppesen can bill individuals or organization. During the registration process please notify us of any special invoicing requirements that you may have.

PAYMENT INFORMATION

For courses in excess of 4 weeks duration 900 EUR/USD at the time of enrollment and the remainder shall be due prior to the commencement of training. The 900 EUR/USD deposit includes a 150 EUR/USD non-refundable registration fee, while the remainder of the deposit will be credited towards the tuition due. For course of 4 weeks or less the full amount will be invoiced and is due in one sum prior to the commencement of training. Jeppesen shall invoice Customer for Training Programs ordered. Customer shall pay such invoices within thirty (30) days of the date of invoice, but in no event later than ten (10) days prior to the commencement of the training.

PAYMENTS MADE TO THE DENVER OFFICE

All payments to the Denver office must be made via wire transfer in USD in favor of Jeppesen to Bank of America, 100 West 33rd Street, New York City, New, York 10001 USA, (T) 312-828-6221, Account 1233062600 (domestic wire transfers to Denver must reference ABA 026009593, and international wire transfers to Denver must reference SWIFT BOFAUS3N).

If your originating bank is located within the United States, please use the domestic Bank of America information. If your originating bank is outside the United States, please use the Bank of America account identifying the SWIFT CODE and account number.

PAYMENTS MADE TO THE GERMANY OFFICE

All payments to the Germany office must be made in Euro via wire transfer in favor of Jeppesen to Commerzbank Frankfurt, Kaiserstr. 60, 60261 Frankfurt/Main, Bank # 50040000, Account # 6874747, SWIFT/BIC: COBADEFFXXX, IBAN: DE35 5004 0000 0687 4747 00

Please provide your invoice number(s) to the bank. If this is not possible, you may send this information to our Accounts Receivable department at; (T) 303/328-4316, (F) 303/328-4115, accounts.receivable@jeppesen.com.

Please contact the Accounts Receivable team or the Jeppesen Training Services department with any questions you may have.